**Use Case: Tracking Specific Received RFQ**

**Actor:** Supplier

**Use Case Description:** This use case outlines the process for a supplier to track a specific received RFQ (Request for Quotation) within the supplier portal.

**Trigger Point**: The supplier accesses the RFQ responses section within the supplier portal and selects a specific RFQ to track.

**Pre-Conditions:**

1. The supplier is authenticated and logged into the supplier portal.

2. RFQs have been received and are available for tracking.

3. The supplier has access permissions to view and track RFQs.

**Post-Conditions:**

1. The supplier successfully tracks the selected RFQ.

2. The status and progress of the RFQ are accurately displayed.

3. The supplier can take appropriate actions based on the tracking information provided.

**Normal Flow:**

1. The supplier navigates to the RFQ responses section within the supplier portal.

2. The system presents a menu at the left corner panel with various options, including "RFQ responses."

3. The supplier clicks on "RFQ responses" from the menu.

4. The system displays a list of RFQs received, including details such as RFQ number, date, product, quantity, location, delivery date, total price, status, and priority.

5. The supplier selects a specific RFQ from the list to track.

6. The system opens the selected RFQ, displaying the details of the RFQ.

7. The supplier reviews the RFQ details, including the vendor quotation, email address, contact number, contact name, currency code, quotation date, select Priority and address.

8. The supplier reviews the order line in the middle section of the form, which describes the line, item name, category, requester quantity, supplier quantity, price, total cost.

9. The supplier reviews the quotation cost, total cost at bottom of the form

10. The supplier may attach any relevant documents or provide comments in the respective sections at the bottom of the form.

11. After reviewing the RFQ details, the supplier clicks on the "Track" button located at the top right corner of the form.

12. The system updates the status of the RFQ and displays the tracking information to the supplier.

**Alternative Flow:**

1. If the supplier decides not to track the RFQ:

* The supplier navigates back to the RFQ responses section without clicking the "Track" button.
* The system retains the previous state and does not update the tracking information.